



APPLYING FOR YOUR BABY'S GERMAN BIRTH CERTIFICATE

IT IS A REGULATION (AE 40-400) TO OBTAIN YOUR BABY'S GERMAN BIRTH CERTIFICATE.

THE GERMAN GEBURTSURKUNDE (BIRTH CERTIFICATE) **DOES NOT** GIVE DUAL CITIZENSHIP TO THE BABY.

Required Documents

- 1. AE Reg 40-400** – From the Birth Registration Office in Landstuhl Regional Medical Center.
- 2. Parents' Marriage Certificate** (Original or certified copy)
- 3. Parents' Passports AND Birth Certificates** (Original or certified copy).
(If you do not own a passport, bring your birth certificate **AND** your ID.)
- 4. Divorce decrees, Naturalization papers, if applicable**

If the documents not in English, (Spanish, French, etc.) please provide a translation of the document in English or German.

Currently You Have Two Options

Option 1: Place original documents (listed above) in envelope, write telephone number, what type of birth certificate (**German or International**) how many birth certificates you are requesting, how many children you are applying for, and D.O.B. of child. Secure envelope in mail box located at the entrance of the registry office. All documents will be returned once the birth certificate process has been completed.

Option 2: Visit the registry office in person and submit your documents. The processing time per option will be same.

Location: Kirchenstrasse 41, 66849 Landstuhl.

(Standesamt 'Alte Rentei' - German Registry)

Fee: **12 Euros** per certificate (**6 Euros** for each additional certificate) –

A Payment can be made by Cash or Credit Card (VISA and MASTER Only)

Walk-In Hours

Monday - Wednesday	08:30 - 11:30
Thursday	08:00 - 17:30
Friday	08:30 - 11:30

Point Of Contact

Mrs. Gmeinwieser	06371 - 83 - 121
Mr. Marnet	06371 - 83 - 123
Mrs. Thum	06371 - 83 - 422